

Regular Meeting
City Hall
116 E. Walnut

February 23, 2016
5:30 p.m.

Call to Order by Mayor Al Dimmitt at 5:30 PM
Council Member Attendance Roll Call:

Present: Al Dimmitt, Doug Provorse, Otto Alber, John D. Smith

Absent: James Simpson

Present: Al Dimmitt, Mayor, Aldermen: Doug Provorse; Otto Alber; John D. Smith; City Superintendent Dennis Klusmeyer, City Clerk Timothy Lacy, Assistant Superintendent Rob Trivette, Media- Thad Requet of the Shelbina Weekly, SCED Director Troy Renner.

Tentative Agenda:

Mayor Dimmitt asked for a motion to approve the agenda as submitted. John D. Smith made motion to approve the agenda as submitted, seconded by Otto Alber. Mayor Dimmitt requested if all in favor, all responded affirmative. Motion carried.

Public Comments:

None

Minutes:

John D. Smith made a motion to approve the minutes from the Meeting of February 9, 2016 seconded by Doug Provorse. Mayor Dimmitt requested if all in favor, all responded affirmative. Motion carried.

Bills and Payroll

Doug Provorse made a motion to approve the Bills and Payroll as presented, seconded by John D. Smith. Vote as follows: Doug Provorse, yes; Otto Alber, yes; John D. Smith. Motion carried.

Unfinished Business:

Mayor Dimmitt recapped the Personal Committee meeting held February 17, 2016. The Mayor pointed out that the main discussion was around the number of employees that are already eligible or nearing eligibility for retirement. The discussion focused on cross training and how many would be required to be replaced in the event they chose to retire. Employee Shade Lewis has reached his six month term with the City, one of the conditions for his employment was to relocate to the South Shelby School District to reduce response time in the event of an after-hours emergency. Dennis informed the Board Shade was working out well. A motion to extend the relocation requirement was made by Doug Provorse, seconded by John D. Smith. Vote as follows: Otto Alber, yes; John D. Smith, yes; Doug Provorse, yes. Motion carried.

Clerk Lacy presented the cost of doing the taxes at the City level or assigning the duties to the County Collector. The overall cost were close, but withhold wages (time for staff to do work) that are going to be paid for working on taxes or other day to day activities the cost for having the County process the taxes would be just under \$6,000. Due to pending technology advances within the billing and court processes there it was determined substantial time was available for current staffing levels to continue to process the taxes for the City. A motion to continue processing the taxes at the City level was made by Doug Provorse, seconded by Otto Alber. Vote as follows: John D. Smith, yes; Doug Provorse, yes; Otto Alber, yes. Motion carried.

New Business:

Dennis presented the bid from Leo O'Laughlin and Company, they were the only bid that was received by the City for Rock and Hauling. A motion to accept the bid's for the various products as presented was made by Doug Provorse, seconded by John D. Smith. Vote as follows: Doug Provorse, yes; Otto Alber, yes; John D. Smith, yes. Motion carried.

Clerk Lacy presented the slate of candidates for the golf course positions for the 2016 golf season. All are returning. John D. Smith made a motion to accept, Beth Peters, Marge Gander, Phyllis Flemming, Amber Vanoy, Gabe Heathman, Maddie Fifer as the golf course staff for the season, seconded by Doug Provorse. Vote as follows: Otto Alber, yes; John D. Smith, yes; Doug Provorse, yes. Motion carried.

Clerk Lacy made a request to allow Tara Fohey to manage the pool for the 2016 season. John D. Smith made a motion to bring Tara back at a rate of 11.10 per hour, a .25 cent raise, seconded by Doug Provorse. Vote as follows: John D. Smith, yes; Doug Provorse, yes; Otto Alber, yes. Motion carried.

There are several items positions and one ongoing task that require posting in the newspaper to fill or be out for bid. These

items are:

- Lifeguards at the Pool (total of 10 positions)
- Mowing of the City office/Police campus and the Park at the Pool
- Summer Help for the utility/street departments
- Bid for Pest Control on an as needed basis, preferred quarterly

Doug Provorse made a motion to place ads for the above items as presented, seconded by John D. Smith. Mayor Dimmitt requested if all in favor, all responded affirmative. Motion carried.

Mayor Dimmitt request plans for upcoming projects for the various departments for the spring and summer season. Dennis provided the following potential projects for the various departments.

Gas Department: Main Replacement (two potential options)

- Reid and Meyers Street
- East Spruce and Second Street

This would be to replace the main and the connections to the properties, as well as adding gas service to any properties that currently do not have service, if any.

Water Project: Main Replacement along Central, East Mill, Cramer

Replace metal/cast with PVC main.

Sewer: Still looking at potential projects for sewer department. Looking at what needs to be updated as part of the I & I to meet the permit requirements now eight years away.

Electric: A few projects being looked at and recommended that is necessary to complete:

- SCADA: get the system back to basic functionality by upgrading the reporting program and other components within the system.
- Look at the auto switch on R5 that is currently locally controlled.
- Remove the remaining low voltage wire that still is in place in the infrastructure.

Dennis informed the board there is grant money available for system improvements and maintenance of approximately \$64,000 that we can get from MOPEP to assist with these projects.

The Clean Power Legislation has been postponed for another year. This means we will not have to address this in the next budget year.

Rob made a request that SKW start the Copper Translator Study to respond to the quality performance plan and meet requirements for permit renewal. Rob estimated the total engineering and study cost to be \$24,000. When asked if we should place for bid or continue with SKW Rob stated that all the money we have already spent on the project would be required to be re-spent to get a new firm up to speed. A motion to begin the project was made by Otto Alber, seconded by John D. Smith. Vote as follows: Doug Provorse, yes; Otto Alber, yes; John D. Smith, yes. Motion carried.

The Board of Aldermen received a request from Shelby Presson to go out for bid on a new skid steer and a mini excavator. Examples of each piece of equipment were given in brochures provided by Martin-Tri State Equipment. Estimated cost of the skid steer to be \$48,000 for rubber wheel based skid steer and \$60,000 for the mini excavator. Estimated trade in value for skid steer in current condition is \$20,000. John D. Smith made a motion to have the equipment quoted for both new and used (lease trade in for example) for the skid steer, mini excavator and a wheel loader. Motion was seconded by Doug Provorse. Vote as follows: Otto Alber, yes; John D. Smith, yes; Doug Provorse, yes. Motion carried.

Clerk Lacy presented a list of documents that are eligible for destruction. A motion to take the documents to Monroe City to the Sheltered Workshop for shredding was made by Doug Provorse, seconded by Otto Alber. Vote as follows: John D. Smith, yes; Doug Provorse, yes; Otto Alber yes. Motion carried.

Mayor- Al Dimmitt

City Clerk- Timothy Lacy